

Minutes: 14th Oct 2024: 7.00 pm, Macclesfield Institute

1. WELCOME:

Acknowledgement of the traditional owners - the Peramangk people – and their leaders past and present, on whose land we meet tonight.

2. PRESENT: P. Worland (Chair), R. Davidson (Vice), J. Conroy (Secretary), K. Scholz, C. Gordon, B. Smith

3. APOLOGIES: K. Stephenson, T. Slack, L. Boyd, G. Harris (Treasurer),

4. NEW COMMITTEE MEMBER Brenton Smith – Introduction, Macclesfield Mens Shed member, synergies/overlap with some MCA activities.

5 MINUTES OF PREVIOUS MEETING: Motion: "That the minutes of the meeting held 2/9/2024 be accepted".

Moved: C. Gordon

Seconded: K. Scholz

Motion carried

Agenda items	Discussion	Decision	Action
6. Business Arising from Minutes			
6.1 Crystal Lake account and other outstanding matters from previous committee	<ul style="list-style-type: none"> - Locate sculpture by B. Lincoln in front of Adelaide Hills Getaways. Relocate seat to install – P. Worland checked with MBDC and no problems. - Known sculptures to be installed at Crystal Lake - S. Apponyi's, S. Wick's table, J. Nelson's' tree roots. - Discussed merits of retaining/selling remaining and MCA's preferred pieces 	Sell: J. Lee's (commissioned indoor piece, successful sculptor); John Nelson's "Hills and Valleys"; T. Spooner's piece; Retain: P. Syndicas' piece Motion: Communicate with SASSA regards selling 3 pieces Moved: P. Worland Second: R. Davidson All agreed, Motion carried	P.Worland
Agenda items	Discussion	Decision	Action

6. Business Arising from Minutes			
6.2	CDR Group proposed infrastructure updates to the hall	<ul style="list-style-type: none"> - Resilience Group will need to consider if they have to change provider for internet service (Skylink might not be available in future) - Request received for information regards Kilowatt draw for all power items at Institute. 	Advise W. Liebich we are unable to provide breakdown of each item, will need to come to Institute to check himself R. Davidson
6.3	Repair/change to the water supply system for the hall	<ul style="list-style-type: none"> - Need to take tank off and rotten boards but might be able to use structure to protect pump – if so will save on salvage - Plumber attended to check what was required. - Pump recently broke, advised too small so R. Davidson decided to purchase new larger pump, and has been installed. 	Working bee to uninstall old tank. M. Starkey offered to take tank to be removed. Motion: Check with Dennis and if RSL don't require old tank give to M. Starkey. Moved: R. Davidson Second: K. Scholz All agreed, motion carried. R. Davidson
6.4	Public transport campaign	<ul style="list-style-type: none"> - Defer until K. Stephenson return next meeting 	
6.5	Coffee machine for Institute	<ul style="list-style-type: none"> - Quotes - \$1600 for door and roller door with lock. 	Seek alternate options for door R. Davidson
6.6	Voluntary work for Centrelink (incl Davenport Sq. new planted section, Institute Laneway paving)	<ul style="list-style-type: none"> - Interested person now not available to volunteer for Centrelink. But could do some tasks for pay, is available and has valuable skills. 	Pursue registering MCA in case another opportunity for Centerlink volunteer. Explore payment for paving, weeding etc. Ascertain who is MBDC contact re insurance C. Gordon Needs copy of our insurance through council K. Scholz

Agenda items	Discussion	Decision	Action
6. Business Arising from Minutes (cont.)			
6.7 Institute Power usage (Resilience group)	- Issue with accessing the required information before M. Stephenson went away. Audit not commenced.	Covered in 6.2	C. Gordon, G Harris
6.8 EV Charging Station Macclesfield	- Held over, update when D. Maher returns	Update when D. Maher returns	D. Maher
6.9 Community Hall committees meeting	- Follow up meeting on 30 th Sept at Littlehampton Hall, has become very good network. - Discussions with groups, covered liquor licenses.	Determine types of insurance for each of the halls.	K. Scholz
6.10 Contents insurance	- Need list of assets and estimate of value. Also list of 'special' assets for separate insurance - Shed tidied, work on asset list (over\$2000)	Continue with sheds audit Forward History Group R. Foster contact details to K. Scholz	K. Scholz/R. Davidson/ C. Gordon J. Conroy
7 Correspondence			
Business Arising from Correspondence			
7.1 License to occupy Lord Robinson Park and Night Paddock	- Night Paddock, we will require public liability insurance if we want to manage the lease.	Still need to seek new MBDC insurance requirements	P. Worland K Scholz
7.2 MBDC Library Survey - promotion and MCA submission		Submitted to MBDC, copy circulated to Committee	P. Worland

Agenda items	Discussion	Decision	Action
7 Correspondence (cont.)			
7.3 Dept. of Human Services Grant Opportunities	<p>SA Department of Primary Industries and Regions - closes 24 October 2024 Thriving Communities Program (events to enhance community wellbeing and engagement, including promotional expenses capped at 10% of the grant. Non-competitive each application assessed as submitted, Grants amounts \$20,000 -up to \$50,000</p> <p>Grants for Seniors 2024-2025 closes 22 November 2024. Grants of up to \$5,000 can pay for goods like equipment or materials that stimulate activity and social engagement for older people.</p> <p>Age Friendly SA Grants 2024-2025 closes 22 November 2024. (LGA's)</p> <p>Positive Ageing Fellowship Grants 2024-2025 closes 22 November 2024. one-off ageing specific capability building grants of up to \$40,000 for projects that support older South Australians to age well,</p> <p>Community Recreation and Sport Facilities Program closes 27 November 2024 develop infrastructure that directly addresses demonstrated need and supports participation</p>	Look at with RSL & possibility for transport options	P. Worland/J. Conroy
7.4 Youth Week Grants	- Closes end Nov	Work with T. Hannon for Creative Pursuits / Youth Week application	P. Worland/K. Scholz
7.5 MBDC Financial Contribution	<ul style="list-style-type: none"> - Do MBDC need Business plan for hall prior to receiving? - Fire exit lights replaced 		R. Davidson

Agenda items	Discussion	Decision	Action
8 New Business			
8.1 Mosaic Group request to return to Institute Shed	<ul style="list-style-type: none"> - Group offered to help with shed tidy. - Craft group not active at present. 	Shed rearranged and Mosaic group set up.	
8.2 Maccy Mates – Youth Mental Health Training	<ul style="list-style-type: none"> - Initial idea started with MCA, training for clubs, organisations. D. Oldenhove: Education Dept. do not provide training for teachers, has proposed offering training with a youth focus. Advised fee is \$3000. 	<p>Motion: That MCA contribute a percentage 50% of the course cost. Moved: C. Gordon Second: P. Worland All in favour, Motion carried.</p>	
8.3 New location for 'Little Book House' at Institute	<ul style="list-style-type: none"> - Need to move so that bike racks can be installed - Book Swap group want to replace/update 'Little Book House', Carol Prey to have old house. 	Move defibrillator and mount new book exchange on wall in outside entrance foyer. Liaise with MBDC for permission.	P. Worland/ R. Davidson
8.4 MCA Meeting time/day	- Discussed.	Retain as is.	
8.5 Lofty Community Radio	<ul style="list-style-type: none"> - Propose MCA become a member of LCR- in recognition of the advertising support offered for Macclesfield community events. Cost is \$60 pa. 	<p>Motion: MCA to take out membership Moved C. Gordon, Second P. Worland All agreed, motion carried Follow up with T. Lyons</p>	J. Conroy
9 MCA Planner			
9.1 Strategic Plan review (tracking)	Limited opportunity pre end of year.	K. Scholz offered to prepare meal for attendee's. February 2025 option.	

Agenda items	Discussion	Decision	Action
9 MCA Planner (cont.)			
9.2 Working bee. Hall surrounds & shed. Cleanup, stock take. First aid boxes, tables and chairs for safety	<ul style="list-style-type: none"> - Working bee completed - Extra clean completed, stage curtains cleaned - Weeds sprayed 	Check First aid boxes, top up supplies Broken tables to be fixed	K. Stephenson R. Davidson
9.3 Green room hall hire review	- Contract lease due December. Still awaiting info re subletting from D. Moore MBDC	P. Worland- proceed with current agreement until MBDC provide feedback.	
9.4 Maccy Primary School award certificate and prize		Millies book voucher to be presented by MCA committee member	K. Stephenson
9.5 Remembrance Day wreath		If L. Boyd not available to make, present, ask R. Milne	L. Boyd
10 Finance			
10.1 Report	<ul style="list-style-type: none"> - Finance Report not available - Ward donation received for Face painting at Carols in the Square 		
11 Events update			
11.1 Macclesfield asset register for events	- In progress	Awaiting feedback from Tennis Club re their assets	C. Gordon, G. Harris
11.2 Strawberry Fete	- Cricket club to help with set up. Organisational plans progressing well.	MCA Volunteers: rotate through strawberry tents. K. Scholz, J. Conroy, Diane Atkinson offered. Band: John Schumann Acoustic Juice	C. Gordon

Agenda items	Discussion	Decision	Action
11 Events update (cont.)			
11.3 Carols in the Square	- No change to plans		C Gordon
11.4 Australia Day 2025	- Lion's Club will organise BBQ. MCA volunteers needed	Suggested volunteers: T. Slack, L. Boyd, R. Davidson, K. Stephenson	
11.5 Battunga Weekend	- History group interested, will let us know if band available. If not ? Ask both pubs. No capacity for MCA committee to hold an event so close to Arts Event.	Check with R. Foster about band availability. Advise K. Corr to liaise with History Group	P. Worland
12 Grants update			
12.1 Community Grant 2023/24 Round 2 (Sensory Trail Garden Design & Community Consultation)	- Penny discussed timeframes with A. Reynolds (Green Platypus Garden)	Meeting with A. Reynolds before end of 2024. Project to be completed in first half of 2025.	P. Worland
12.2 MBDC Community Grants Round 1 2024/25	- Resilience Group did not submit grant application for survey funds due to insufficient information		
12.3 Social impact grant for youth program	- Application has been submitted	Arrange mid Nov. meeting with partners, other towns, youth officer, RSL, other towns, Reclink.	P. Worland
13 Reports			
13.1 Hall Report	- Hirers update – Council are getting back re permanent hirer paperwork - Sound proofing ceiling panels in the Supper Room. Not discussed.	Undertake Institute audit	R. Davidson

Agenda items	Discussion	Decision	Action
13 Reports (cont.)			
13.1 Hall Report	- Black chairs to replace older cloth ones not identical but similar. 40 required @ \$49 each (\$2000)	Motion: That MCA purchase additional black chairs. Moved: R. Davidson Second: C. Gordon All in favour, Motion carried	R. Davidson
13.2 School Report	- Nil	K. Stephenson absent	
13.3 Task Groups	<ul style="list-style-type: none"> - Market: L. Boyd away for two markets. - Arts Festival: planning commenced. Performing Youth brought in different crowd – potentially could run some workshops. - Review updated Eventbrite fees - Build Volunteer numbers to assist: L. Jagt, J. Gitsham? - Institute Movies: 'Film Club' approach at Meadows. - Biochar Group wanting to communicate broadly with local Government in SA about benefits of community biochar production 	<p>Cover: T. Turner, P. Weber, L. Smith Increase workshop offerings in accordance with survey feedback: more locations needed. Contact B. Lewis re Makers Barn? L. Boyd to develop online Artists applications</p> <p>Contact Meadows for info on how offered. Seek community volunteer to run.</p> <p>Biochar want to seed fund other regional Biochar groups. P. Worland advised Biochar TOR with MCA will need modification and approval (if sponsoring Biochar activity elsewhere)</p>	<p>J. Conroy</p> <p>K. Scholz</p> <p>P. Worland</p> <p>K. Scholz</p> <p>P. Worland</p>

Finish: 8.53 pm **Next Meeting: Monday 11th Nov, 7:00pm** (Minute taker required please),