**MACCLESFIELD COMMUNITY ASSOCIATION**

**Minutes for Meeting Monday 16th August 2021** **at 8pm**

**PRESENT:** Penny Worland (Chairperson), Christie Gordon (Vice-Chairperson), Anne Stott (Treasurer), Malcolm Buckby, Tara Horsnell, Lynn Boyd.

**APOLOGY: Nil**

**WELCOME:** Penny took the Chair and welcomed everyone to the new Committee for the MCA.

**MINUTES OF PREVIOUS MEETING:**

**Motion: Christie / Lynn**. That the minutes of the meeting held 19th July be accepted. **Motion carried**

**BUSINESS ARISING/ACTION LIST:**

1. Eastern side of Venables street.
	1. Final drawings. Ongoing as per correspondence from Kristian Wohlstadt from MBDC

Action: **Penny** to follow up with Kristian regarding status and start date.

1. Davenport Square shelter paving. No Action until September.

Lions will do once its dry. Council have agreed to build a new path from shelter to existing pathway. **Penny** to provide Christie with details so that Phil Cotter can be informed of MBDC requirements before Lion’s Club does the paving

1. Healthy Towns Challenge.
	1. June acquittal forms completed and sent.
	2. Planting Day. New date September 19th. **Penny** will circulate information about how Committee can help.
	3. Seeking extension to project to end of November. Can’t install exercise station due to wet conditions in reserve. Awaiting response form SA Health.
2. MCA Membership application form. **Item deferred**
3. Community Emergency Response Plan
	1. Plan to be done. Meeting Friday 20th 10am Mawson House with Jackie Horton, CFS Liaison Officer. Graeme & Lynn.

**Lynn** to meet with Jackie this Friday. Fiery women met last week. Includes focus on community resilience**. Penny** will pass contacts she has to Lynn re Emergency Plan.

* 1. Community resilience network in the Hills meeting evening meeting for Monday 16th August. Notes will be sent.
1. Crystal Lake gates and Toilet cleaning costing. Ongoing **Action Christie**.
2. Strategic Plan. Draft was attached to Agenda for August.Good draft has been developed. This to be a significant Agenda Item for next meeting.
3. Terms of Reference MCA groups; History, Men’s Breakfast, Craft Group **Ongoing**

With the new Constitution approved at the AGM this may require some updates to the Terms of Reference for these groups.

**NEW/GENERAL BUSINESS:**

1. MCA planner
	1. Draft 2021/2022 planner was not attached to August Agenda.
	2. Monthly calendar – goes into the monthly newsletter. **Action: Tara** to email Graemeabout September calendar.
	3. Netball Club to invoice MCA for cost of trophy. **Motion: Christie / Lynn.** That MCA support the most improved junior for the Macclesfield Netball Club by donating the trophy (including engraving). **Motion carried**
	4. Welcome to Maccy booklet to be updated with change of MCA Committee people. **Ongoing**
	5. MCA Governance
		1. Policy and schedule for auspicing. **Ongoing**
2. Remembrance seat in Night Paddock, Genevieve Crocker-Brown ph 0430 651 833: Graeme has informed her that approval would need to be sought from Mount Barker District Council, and that we would contact her after this meeting about how we could support her. **Action: Penny** to talk to Genevieve about how to go about it.
3. Acknowledgement of resigning Committee members - Brian, Graeme, Robyn, Shane and Sandy. **Motion: Penny/ Lynn.** That thank you cards/certificates be prepared for all departing committee members and gifts to value of $100 be organised for Graeme and Robyn in recognition of their years of service on the Executive. **Action: Lynn**
4. Handover from retiring Secretary. Need to update yahoo account and other things. **Action: Penny and Christie** to organise Handover form Robyn. **All:** Consider if you know anyone who may be interested in Secretary role.

**CORRESPONDENCE IN:**

1. YAH
	1. Notification of cancellation of classes due to lockdown. AGM report.
2. SA Health, COVID plan update July 29th and August 5th and email outlining requirement around wearing masks.
3. Sue Thomas, Adelaide Hills Resilience Network meeting changed to August 16th.
4. Danielle Clode, Email in response to correspondence (Penny Worland and Natalie Fuller) re help with developing an Emergency Plan. She is keen to catch up with MCA but not until Sept. She is also working on online seminars on bushfire preparedness which we may be interested in.
5. MBDC, Kristain Wohlstadt Update on Venables Street upgrade. Forwarded to MCA committee
6. MBDC, Michelle Bell notification of free “Grants & Working with Council Information Session” next Thursday, 12 August 2021. Forwarded to MCA committee
7. Volunteer Grants update for PA system, it is still being checked for eligibility outcome not until Nov 2021.
8. MBDC re Round 1 of Community Grants open now closes 13th Sept. Forwarded to MCA members.
9. MBDC Rates Notice. No payment required.
10. MBDC ward donation from Cllr Minett $100 for Healthy Towns Challenge planting day (for the lunch)
11. MBDC, Chloe Head. Event Funding results. Successful in receiving provisional funding for-
	1. Carols $500
	2. Australia Day Breakfast $300
	3. Strawberry Fete $2500

17. Discussed PA system grant. Applied for grant with Rebekha Sharkie’s support so high chance of getting it with announcements in November. Penny has emailed Sharkie’s office noting that we need it for the Strawberry Fete and it would be good to get notified in time.

18.MBDC regarding Community Grants. **Motion Christie / Lynn**. That MCA supports the Young at Heart application for a community Grant for healthy aging activities. **Motion carried.** **Action:** **Penny** to provide letter of support.

20. MBDC advising of Ward donation. $100 from Tess Minett for the planting day.

**CORRESPONDENCE OUT:**

1. Graeme to Maccy Newsletter - July meeting report & August calendar.
2. Graeme to Josh Teague, thanking him for his support in our work to ensure the Council included the upgrade of Venables Street in the 2021/2022 budget.
3. Graeme to Sue Thomas Adelaide Hill Resilience Network re meeting cancelled July 26th now 16th August
4. Penny to Natalie Fuller re contact to help with Emergency Response Plan
5. MCA to Jeff Howarth re letter of support for Tennis Club resurfacing tennis courts.
6. MCA (Graeme) to MBDC, David Morton signed lease agreement for Night Paddock Agistment paddock.
7. MCA to Maccy Groups flyer and information about Healthy Towns Challenge Planting Day.
8. MCA to Maccy Groups, notification of AGM with agenda, draft constitution and Annual report.
9. MCA (Penny) to Sharina (SA Health) asking for extension to deliver Healthy Towns Challenge project. Too wet to get exercise stations in.
10. Graeme to Shane Bartlett and Sandy Bartlett. Thank you for work done as members of the MCA.
11. Robyn to MBDC Michelle Bell and Chloe Head request to change MCA contact details to Yahoo email account.

**REPORTS:**

FINANCE:

* Reconciliation statements, Profit and Loss statement and Balance sheet for July.
* **Motion Anne/Tara.** That the financial statements for July be accepted, and accounts paid as they fall due. **Motion carried.**
* Bank signatories: **Motion: Tara/ Lynn**: That Graeme Milne and Robyn Milne be removed as signatories of the bank accounts operated by the Macclesfield Community Association Inc. That Penny Worland (Chairperson) and Christie Gordon (Vice Chairperson) are to be added as signatories and authorised persons to operate all the Macclesfield Community Association Inc. accounts. **Motion carried.**
* 2021/2022 MCA Budget. **Item deferred**

WEB SITE:

* Handover required due to Sandy’s resignation. **Action: Lynn** to work with Sandy on handover of administration of the website.

INSTITUTE:

* Bookings:
	+ Signage on front of hall to be changed, remove the phone number and replace with our website. **Ongoing.** waiting to see what is in the Venables Street plan.
	+ Macclesfield Football Club booking for the ‘Hall of Fame’ has changed to November 14th.
	+ Tentative booking for 60th Anniversary afternoon of Dec 18th

**Action: Christie** to follow up previous work on the online booking system SpaceToCo.

**Action: Penny** to set up a handover with Robyn – Hall booking role to be included in that.

* Maintenance
	+ Oven, Electrolux service. Issue with oven at last Market has been fixed.
	+ Foyer switch, Ashley White (Electrician).Completed

MARKET:

* August Market report noted. Market is partly for locals but also draws in people from other areas. COVID and winter weather have perhaps been a bit of a drag. Spring is coming.
* Next Market September 5th
* Sandy has resigned from her Market role and wants to hand over the details. Lynn happy to continue with the produce stall and help with setting up. Remaining jobs include liaising with stall holders, marketing.

All stallholders are booked for September. Lynn can add photos to website.

**Actions: Lynn** to work with Sandy re handover, explore coffee options and send out list of jobs. **Christie to l**ook at COVID marshalling options from family. **Malcolm, Christie and Penny** to help set up and pack up.

* Next meeting Agenda – discuss Market coordination and its future.

EVENTS:

* Strawberry Fete. Christie gave update and will set up a meeting with Council.

Fete Committee proposed asking Lions Club to take over the BBQ. Fundraises around $1k but main business of MCA is organising the Strawberry Fete. Due to COVID plan more labour is required.

**Motion Christie / Lynn.** That BBQ be offered to Lion Club. If not them then offer to RSL. **Motion carried**

**Action: Christie** to talk with Sandy about flyer which has wrong date and send to Chloe in Council

HISTORY**:** NIL

AGISTMENT:

* Licence agreement has been signed by MCA chairperson for agistment in Night Paddock. Sent to David Morton.

BIOCHAR:

* Minutes of August meeting attached.
* Development plan Application. **Ongoing**

CRAFT GROUP: NIL

MACCY PRIMARY SCHOOL COUNCIL: Tuesday 10th August

Tara reported back. School getting new boundary fencing at Luck Street and beyond. Also shade sails over the playground and more play equipment with donation. Fort to be removed. Kids raised $6k from colour run with funds to go to playground upgrade and cystic fibrosis. **Action: Tara** agreed to be the MCA liaison with Primary School.

MACCY MATES: NIL

**Next Meeting: Monday 20th September , 7.00 pm**

MEETING CLOSURE 9.40 pm Signed as a correct record: