Minutes: 21st March 2022: 7.00 pm Macclesfield Institute:

1. **PRESENT**: Penny Worland (chair), Anne Stott (Treasurer), Christie Gordon (Vice Chair), Lynn Boyd,

June Conroy, Vicki Taylor

**Apology:** Tara Horsnell, Malcolm Buckby, Tess Minett

**2. Guests:** Brian Lewis, Geoff Brockhouse, Kelvin Williams (Biochar Group)

3. **WELCOME**

Acknowledgement of Country: To Elders past and present, the Peramangk people.

4. **MINUTES OF PREVIOUS MEETING:**

**Motion: “***That the minutes of the meeting held 14th February 2022 be accepted”.*

**Moved:** by Christie and seconded by Lyn Motion carried

| **Agenda Item** | **Discussion** | **Decision**  | **Action** |
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| **5 Business Arising from Minutes** |  |  |  |
| **5.1 Community Emergency Response: Community Resilience Network**  | Meeting on last Tuesday - Adelaide Hills resilience group. Two people spoke - free government service that provides bushfire legal advice on insurance, wills, essential paperwork that should be kept. Will certify documents. How to assess the quality of insurance policy: second person spoke on emergency response, who is responsible, and who is responsible Meeting on last Tuesday - Adelaide Hills resilience group. Two people Addressed the group: the first represented an agency funded by Government to provide legal advice to bushfire prone areas on insurance, wills, essential paperwork that should be kept. They will certify documents that require certification. They advise on how to assess the quality of insurance policy. This advice would be beneficial to the Macclesfield Community. The second person spoke on co-ordinating emergency response: who is responsible, for what aspects post emergency. Training is now being provided to council staff on emergency management including Governance arrangements for the response. Lyn has met with rec grounds and they were supportive of further discussions and meeting around resilience training and developing a community led plan. Climate ready communities - a guide to getting started. Produced by Red Cross and this is the basis for the training and plan development. | Malcolm yet to meet with School group.  | Ongoing |
| **5.2 Community Emergency Response: Request to Greg Parker for a Council - Red Cross partnership** | Council Grant: $1.43 m maybe in partnership with Adelaide Hills Council. To look at Hills wide response and includes Red Cross resilience training. Charleston community has completed this training. People have been trained and now have a plan that has been tested. Support documents for training is online - email to follow.  | Lyn to email documents about the Charleston emergency plan | Lyn to email documents about the Charleston emergency plan |
| **5.3 Eastern Side of Venables Street upgrade** | Venables Street Upgrade - design largely accommodates our requirements. Intend to plant a plane tree outside the Institue. Concerns about recommendations for trees. Will take this on further and need to write to council about the tree. Agreed. Council budget expenditure through Tess to complete the rest of the street.Lyn identified stovee poles as an opportunity to be beautified with either pairings or mosaics | Penny to continue to talk to Council about the choice of trees along Venables St. Noted interest in undertaking a beautification of stovee poles. Funding to be sought through grant processes.  | Penny to write to Council and speak to Tess about reviewing the inclusion of Plane Trees along the street.  |
| **5.4 MCA Application Form** | No discussion  | Content off Application Form to be determined once a more clearly defined member demographic has been determined.  | Deferred until early 2022. Must be completed before August AGM so that MCA has members that can vote. |
| **5.5 Terms of reference MCA Groups** | Young at Heart Club need a TofR | No further discussion at this time. | Penny and Malcolm to meet with Cathy in 2022 to clarify the status of YaHC and TofR. |
| **5.6 Crystal Lake Park and Lord Robinson parkland**  | Crystal Lake Park - progress - in principle support from the groups. Other community leaders meeting on Sunday, RSL, Lion’s CFS, School, Men’s shed. Then propose a consultation with Council staff . Once these parties have been consulted the timing of a discussion with the park neighbours would be determined. Noted that the toilet is being moved further north near the turnaround on the access road to Crystal lake. Update on LRP. Meeting at shed at Crystal Lake last Thursday of interested parties who want to share LRP: SASSA, Biochar, Bushcare, tourism, ceramics group. John Farrington gave update and showed the new plans. Unanimous support for the proposal. Talked about moving the toilet. Meeting next with council and with other important members of the community who have not been involved yet. School, RSL, CFS, Lions, then a further meeting with Council about next steps.  | Meeting scheduled with other community groups.After consultation with Council staff funding will be sought from Council to continue the investigative work. | Ongoing |
| **5.7 Foot paths: Request from Council re footpath priorities for macclesfield** | Briefing with Rebecca Fox and Kristian Wohlsted. Priorities for footpaths are up to rec ground turning towards tennis court, and Luck Street. Priorities supported but proposed Marriott street to Rec Ground. There is already an informal path to Rec Ground from Marriott st. A remaining priority is to finish the paths in Veneables to the bridge. Prefer concrete paths over bitumen and compacted fines.  |  | The Council is putting out a program of works for footpaths to the District for comment.  |
| **5.8 Community Picnic**  | Community picnic: Confirmed 10th April from 12 to 4 pm. Lion’s will do children’s games, RSL also agreed to participate. Propose the next steps will be to advertise broadly. Poster to be done by June. Christie confirmed that Council has given the go ahead. Still looking for a musician. We may be covered by Council for Australian music rights use. School parent club may also be interested in selling food.  | Advertising the event now the next step.  | June to talk to 3 brothers arms re possible musicians. June developing poster. Christie to start a social media campaign to advertise the event. Penny to talk to School parent group about offering food at picnic. Christie to talk with council about MCA being covered by Council’s Australian music rights.  |
| **6. Correspondence** |  |  |  |
| **6.1Community grants: Healthy Town challenge - acquittal and report** |  This has been finished and final evaluation showed that park use had increased by 50%. There are deputations to Council on 4th April and Penny is presenting the findings of the report. Noted increased weeds in the plantings.Also noted that the new path is cracking and needs to be repaired. The new equipment was shown to both Josh Teague and Rebecca Sharkie. Funding was provided by Federal and State governments.Noted that Penny was required to purchase subscription for Monkeysurvey so that all responses could be tabulated.  | Will be an hour of weeding on Saturday at 10.30 am at Davenport ParkThe matter needs to be addressed before it results in an injury. Other community associations be offered use of the Monekysurvey subscription. Members noted that if they would like to do survey then the subscription can be used.  | Any member available to assist with the weeding. Penny to discuss the path degradation with path builder (Luke Kimber) and council to seek repair.  |
| **6.2 Queen’s Jubilee**  | grant application of $9687 has now been allocated to MCA for Trees - 15 advanced shed trees around the path and a jubilee plaque for the Queen’s Jubilee. There will have to be a ceremony for the plaque. Meets the requirement for more shade in the path from the user survey. Trees could be planted next year. | RSL be approached about the ceremony.  | Noted |
| **6.3 Art’s Plan consultation**  | Arts plan consultation - 5th April in Institute. A Public event. Opportunity for those wanting to invest in arts hub in LRP. Interested in art on a stove pole around Macclesfield telling the Macclesfield storySculptors Association merging into SASSA. Transfer of funds from MCS to SASSA yet to be confirmed with Sculptor Association.  | Interested people to attend consultation details contained in the flyer.  |  |
| **7. New Business** |  |  |  |
| **7.1 Nature Festival** | This will be a small gathering with Bushcare being the lead organisation. Lead organisation to be Bushcare. We would be assisting. Our insurance only covers small events of 500 people. Noted that it will be 4 weeks after strawberry festival. We may have to get our own insurance policy for strawberry fete given this is normally more than 500 people. Event applications opens in April.  | Funding application for strawberry Festival to include cost of insurance of around $400. *Moved that MCA make an application for an event to be run in partnership with Bushcare for a event grant. Date to be 16th October is proposed date.*  Moved Penny seconded Lyn **carried.** | Penny to continue discussions with the Bushcare group but generally supportive of the nature festival.  |
| **8. Finance**  |  |  |  |
| **8.1 Report** | Finance report with incoming and outgoings noted Noted Council had paid $2700 for Hall maintenance and upkeep.  | *Moved that the report be accepted and all bills be paid as set out.* Moved Anne Seconded Christie **Carried** |  |
| **9.0 Grants update** |  |  |  |
| **9.1 MBCB: community development grants** | Next grant to look for funds to build cubby for the playground. John Farrington has been asked to assess cost of the cubby.  | Grant proposal to be submitted in September round of community development grants.  |  |
| **9.0 Policy Reviews** |  |  |  |
| **9.1. Auspicing Policy**  | Some changes have been made | This needs to be recirculated to members for comment  | Penny to circulate |
| **10. MCA Planner** | Noted action to be completed  | Robin to be asked to make the wreath and MCA to be represented at wreath layingHistory group report to be in form of meeting with MCA CommitteeBand previously used at Strawberry Festival (Crossfire) to be booked. Band for strawberry festival to be booked. Strawberry festival committee - has to be set up in the next month or so - Christie to discuss with groups their willingness to rotate the manning of the strawberry tent/. | Lyn to approach Robin and to represent MCA and lay wreath.Penny to invited History group representation to next meeting. Lyn and Christie to explore options for running strawberry tent with other community groups and come back with recommendations.Lyn and Christie to book band.  |
| **11. Reports** |  |  |  |
| **11.1 Market Report** | $225 from stalls. 25 confirmed for April. Stall holders still keen. May and June will not happen because street works. Still trying to get some live music. Happy to pay small stipend. Can busk and may top up. Will need a permit to busk. . |  | Christie to check council permit for busking |
| **11.2 Hall Report** | Noted Robin’s report. Tentative booking in may for election. Council wants to change to keys so that there is a master key. Five copies will be provided to MCA. | Noted | Penny to let electoral commission that Hall not available for election in May.  |
| **11.00 Other Business** |  |  |  |
| **11.1 Biochar Report**  | Brian Lewis, Geoff Brockhouse, Kelvin Williams attended from biochar group. Meeting to provide opportunity to meet the members of the respective committees. Do one or two burns a week during winter and capture 10 tonnes of CO2 each year  Emphasis on carbon negative and good quality biochar. Armidale University assessing quality to assess against European standards. Biochar sold to councils and market gardeners. Have sold 20 cubic metres over the last couple of years. Using funds to increase assets required to sustain and expand service. Discussions around funding for Biochar site in LRP. Need around $35k for shed, rainwater tank and works. Funding for roads likely to be sourced separately. Have a large amount of wood from prospect hill and looking to see if there are other groups.  | Report capered and members thanked for making time to meet with thew MCA.  |  |

Meeting finished at 9.10 pm

Next general Meeting: Monday 11th April 2022 at 7.00 pm at Institute